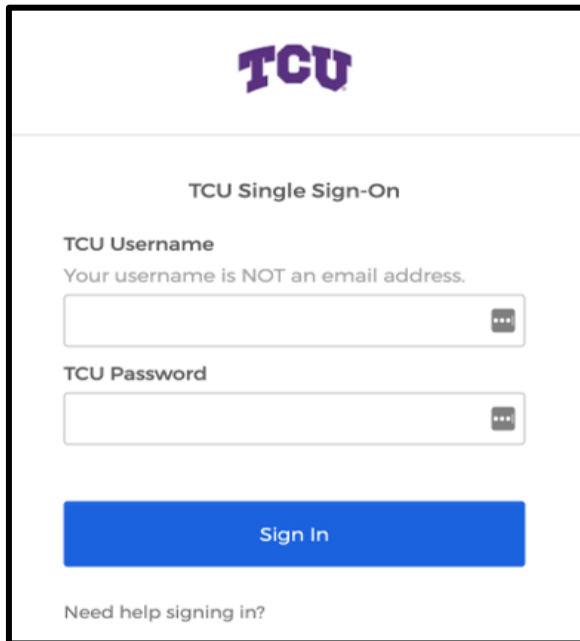


Okta Enrollment

Start by going to it.tcu.edu/okta. Then click on the purple button: Begin Enrollment.

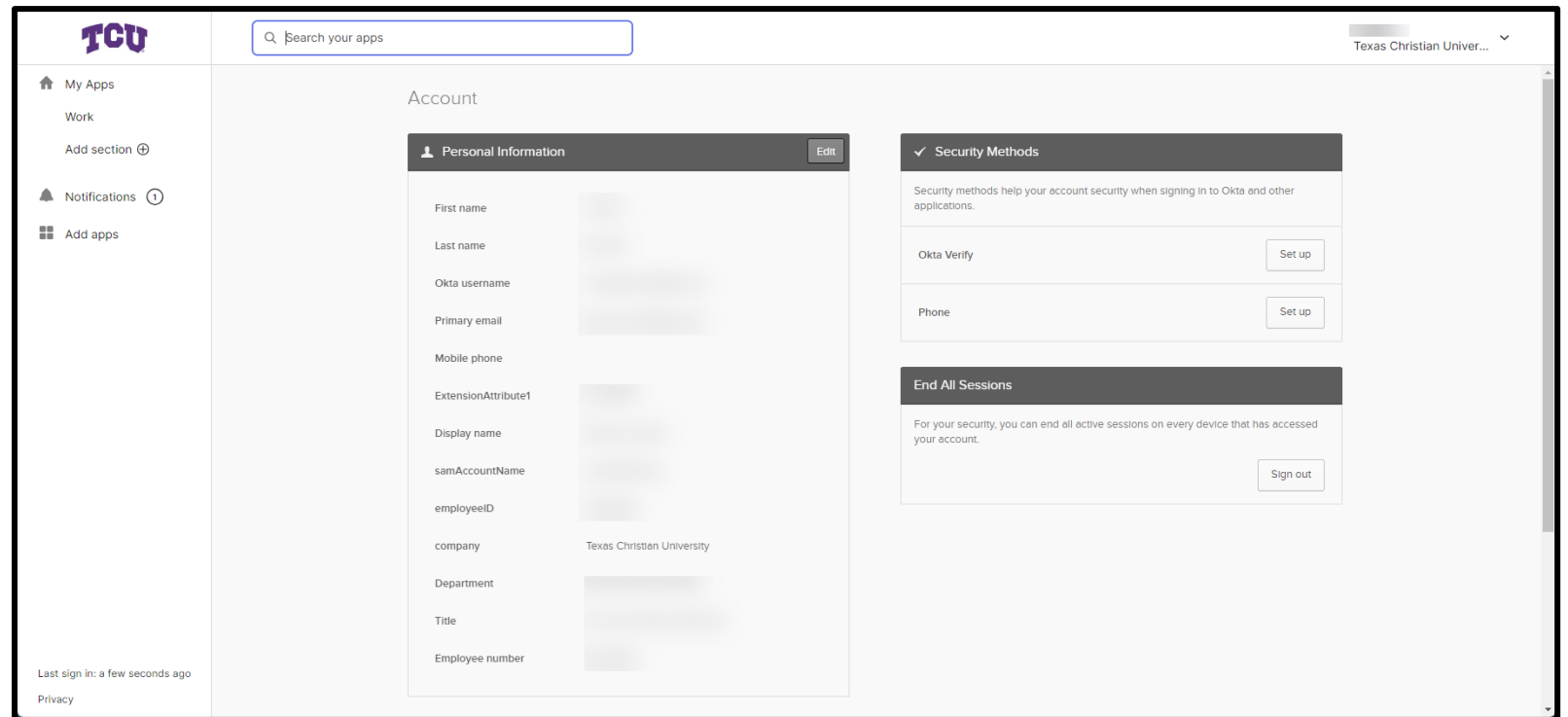
Please follow these steps in order.

1) Log in to Okta using your username and password.



The screenshot shows the TCU Single Sign-On login page. At the top is the TCU logo. Below it, the text "TCU Single Sign-On" is centered. There are two input fields: "TCU Username" with a note "Your username is NOT an email address." and "TCU Password". Both fields have a small icon to the right. Below the fields is a large blue "Sign In" button. At the bottom, there is a link "Need help signing in?".

2) You will then be on your Okta homepage.

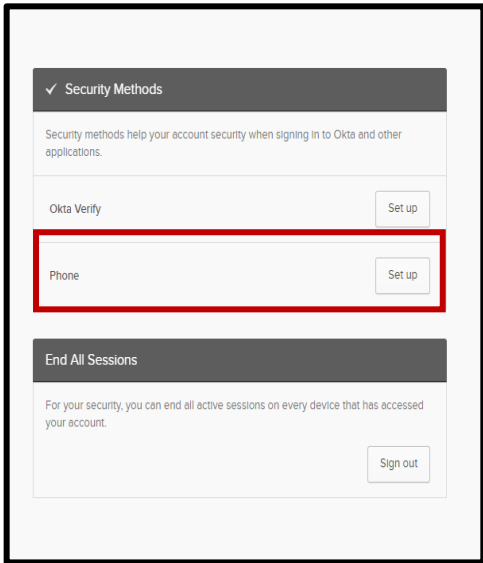


The screenshot shows the Okta Account page. The left sidebar contains navigation links: "My Apps", "Work", "Add section", "Notifications", and "Add apps". The main content area is titled "Account" and contains a "Personal Information" section with fields for First name, Last name, Okta username, Primary email, Mobile phone, ExtensionAttribute1, Display name, samAccountName, employeeID, company (Texas Christian University), Department, Title, and Employee number. To the right of the Personal Information section are two sections: "Security Methods" with "Okta Verify" and "Phone" options, each with a "Set up" button, and "End All Sessions" with a "Sign out" button. The top of the page has a search bar "Search your apps" and the TCU logo. The bottom left corner shows "Last sign in: a few seconds ago" and a "Privacy" link.

Okta Phone Set Up

This will help you set up your phone for text or calling as a source of verification.

1) Under **Security Methods**, next to **Phone**, click on **Set up**.



✓ Security Methods

Security methods help your account security when signing in to Okta and other applications.

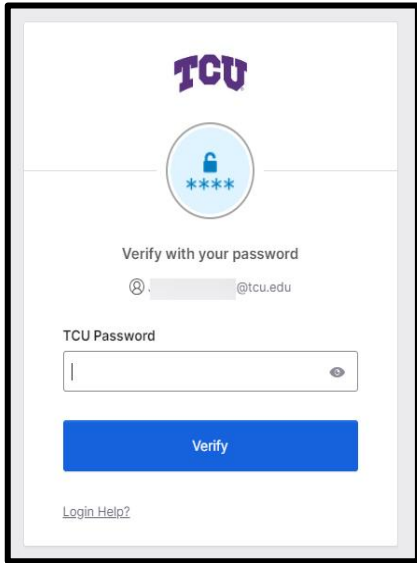
Okta Verify Set up

Phone Set up

End All Sessions

For your security, you can end all active sessions on every device that has accessed your account. Sign out

2) Enter your password, then click **Verify**.



TCU

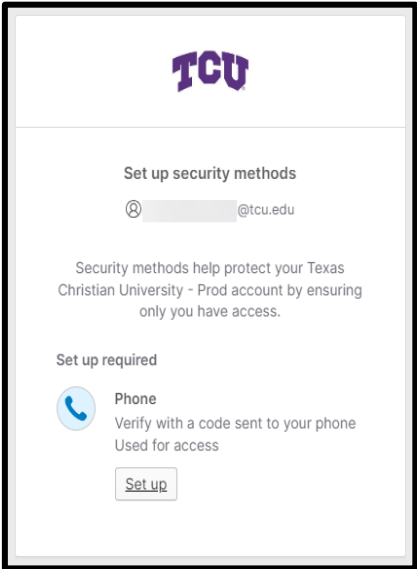
Verify with your password

TCU Password

Verify

[Login Help?](#)

3) Click **Set up**.



TCU

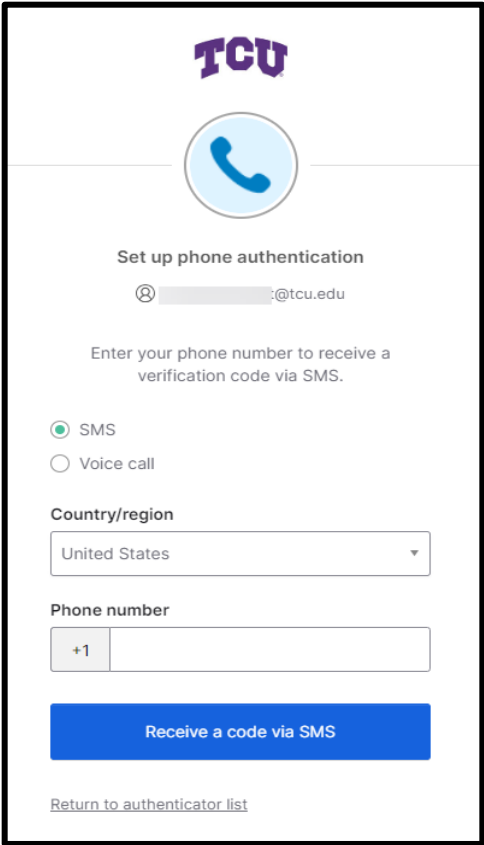
Set up security methods

Security methods help protect your Texas Christian University - Prod account by ensuring only you have access.

Set up required

Phone
Verify with a code sent to your phone
Used for access Set up

4) Enter your phone number, then click **Receive a code via SMS**.



TCU

Set up phone authentication

Enter your phone number to receive a verification code via SMS.

☒ SMS
☐ Voice call

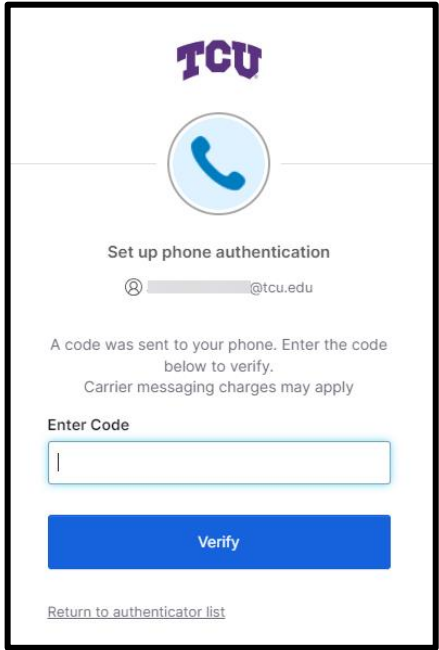
Country/region
United States

Phone number
+1

Receive a code via SMS

[Return to authenticator list](#)

5) Enter the code sent to your phone, then click **Verify**.



TCU

Set up phone authentication

A code was sent to your phone. Enter the code below to verify.
Carrier messaging charges may apply

Enter Code

Verify

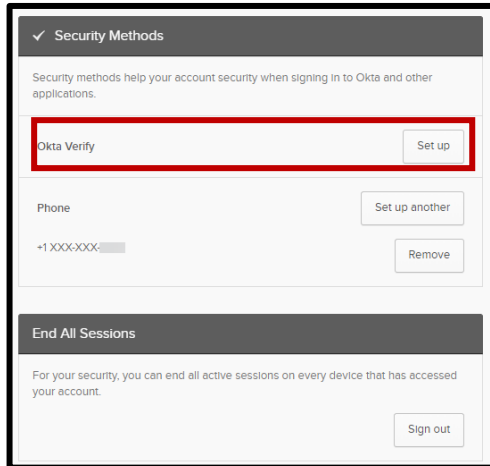
[Return to authenticator list](#)

Phone is complete.

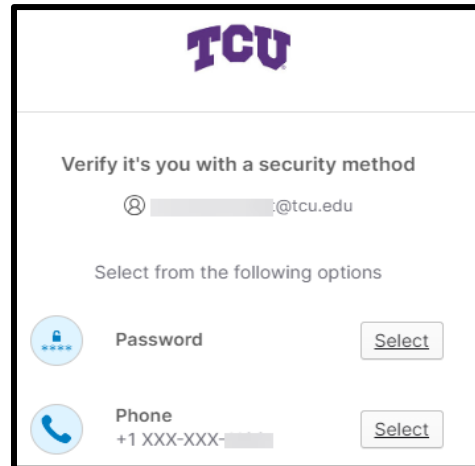
Okta Verify Set Up

This will help you set up the Okta app as a source of verification.

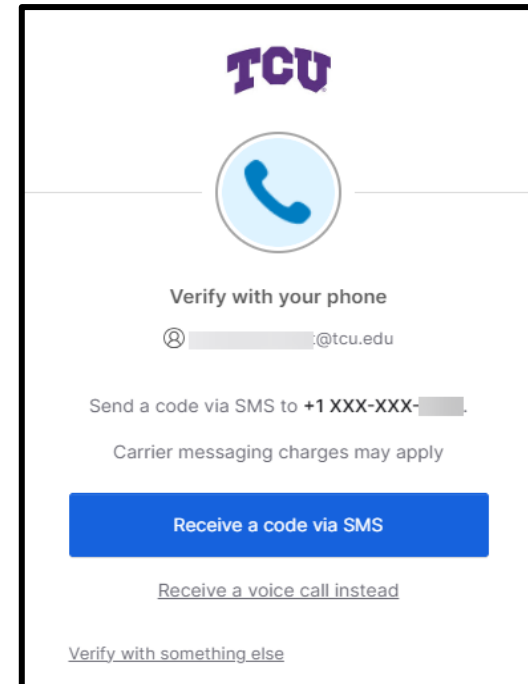
1) Under **Security Methods**, next to **Okta Verify**, click on **Set up**.



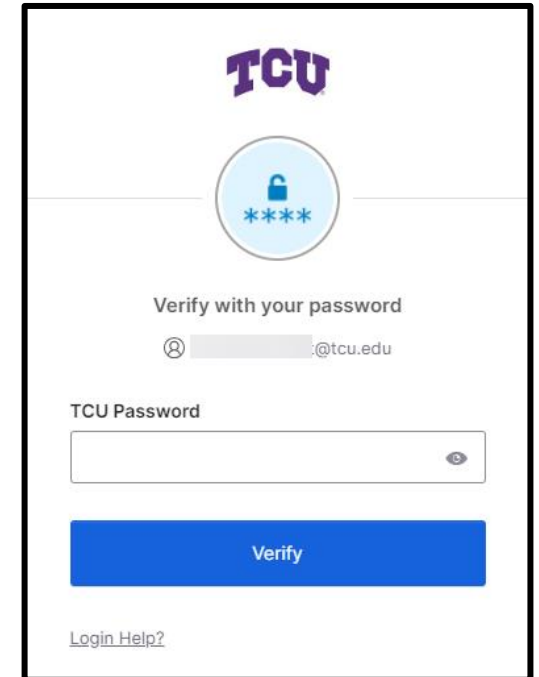
2) Click **Select** next Phone to authenticate.



3) Since you set up your SMS before, click **Receive a code via SMS**.



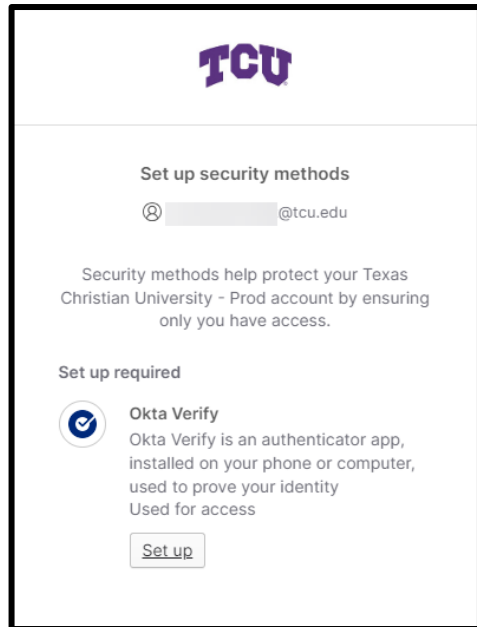
4) You may be asked to re-enter your password and click **Verify**.



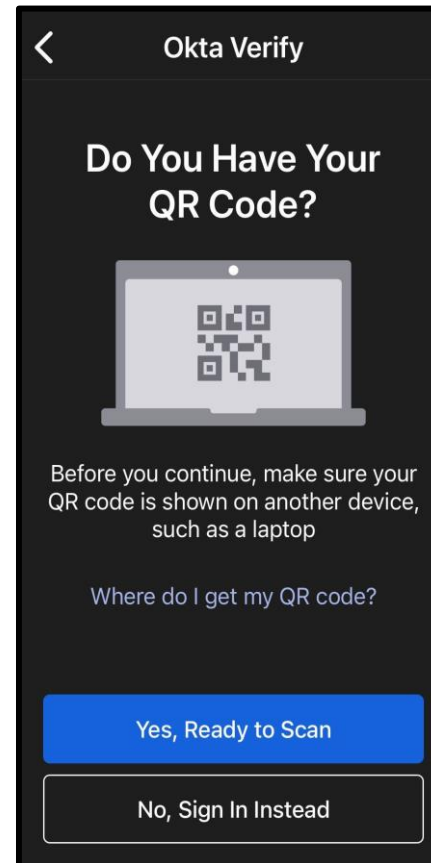
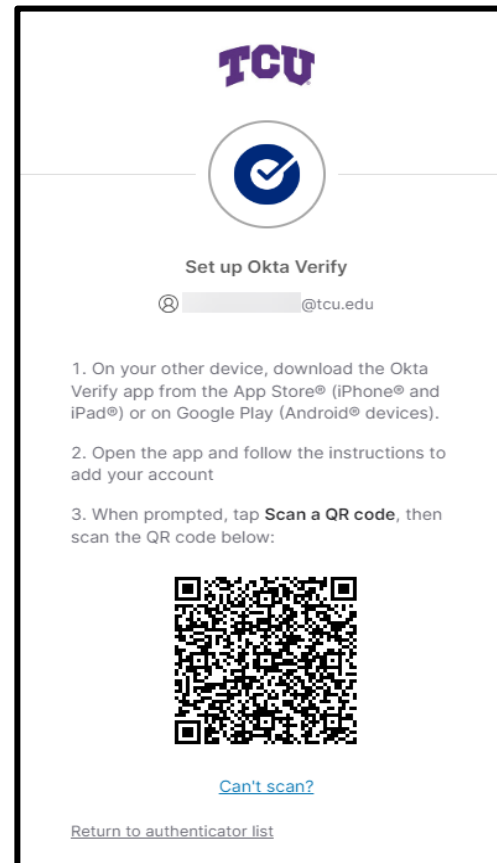
Continue for final steps.

Okta Verify Set Up Continued

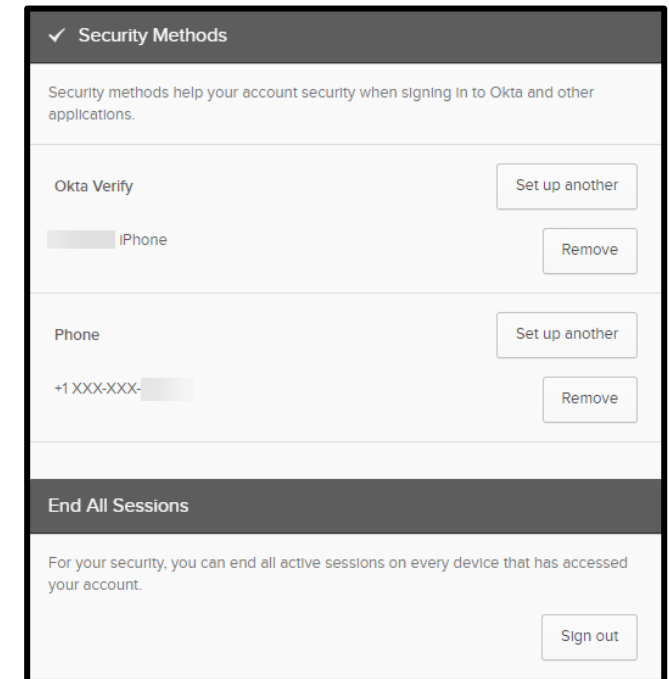
5) Click **Set up** and have your phone ready.



6) Follow the on-screen instructions to download the Okta app to your phone or tablet and add your account.
(See right image for phone example.)



7) When finished it should return you to the Okta homepage and you can see both options are complete.



8) Click **Sign out**
(at the bottom of the page)
when you are done.